DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
4040 NORTH FAIRFAX DRIVE
ARLINGTON, VA 22203-1635

Resource Management Division

DoDEA Regulation 7100.3
August 23, 2006

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
REGULATION

SUBJECT: Use of Appropriated Funds

References: (a) DS Regulation 7100.3, "Use of Appropriated Funds," April 17, 1990, (hereby canceled)
(b) DS Regulation 1035.1, "Use of Non-DoD Schools," August 14, 2003
(c) DoD Instruction 1342.12, "Provision of Early Intervention and Special Education Services to Eligible DoD Dependents," April 11, 2005
(d) DoDEA Regulation 7100.4, "Use of Appropriated Funds for the Home-Away-From Home Program," March 25, 2004

1. REISSUANCE AND PURPOSE

This Regulation:

1.1. Reissues reference (a) as a Department of Defense Education Activity (DoDEA) Regulation.

1.2. Updates policy for the use of appropriated funds made available to the Department of Defense Education Activity.

2. APPLICABILITY

This Regulation applies to the Office of the Director, Department of Defense Education Activity; the Director, Domestic Dependent Elementary and Secondary Schools, and Department of Defense Dependents Schools, Cuba (DDESS/DoDDS-Cuba); the Director, Department of Defense Dependents Schools, Europe (DoDDS-E); the Director, Department of Defense Dependents Schools, Pacific, and Domestic Dependent Elementary and Secondary Schools, Guam (DoDDS-P/DDESS-Guam); and all DoDEA District Superintendents, School Principals, Teachers, and Support Staff.

3. POLICY

It is DoDEA policy that:

3.1. Funds are appropriated by the United States Congress to provide a quality educational program for eligible dependents of U.S. military, DoD civilians, and other eligible personnel stationed overseas and at authorized locations in the continental United States of America. All expenditures of appropriated funds must:

3.1.1. Make a specific contribution to carrying out the DoDEA mission.

3.1.2. Not be prohibited by law or this Regulation.

3.1.3. Not be otherwise provided for by some other appropriated action.

3.2. Only those costs which are reasonable and necessary for carrying out the direct educational programs prescribed by the Under Secretary of Defense for Personnel and Readiness are chargeable to appropriated funds.

3.3. The Operations and Maintenance, Defense-Wide appropriation for Dependents Education shall be used to operate DoDEA schools, maintain facilities, and provide administrative and logistical support for DoDEA students and staff. Specific items which may not be procured are included in enclosure 1.

3.4. The Procurement, Defense-Wide appropriation shall be used to purchase investment items in support of DoDEA educational programs.

3.5. The Defense Military Construction appropriation shall be used to design and construct DoDEA facilities including major renovation of existing facilities which exceed the threshold for utilizing Operation and Maintenance funds.

3.6. The Department of Defense Education Activity shall provide, without cost, all education materials, which are used as part of the standard course of instruction.

3.7. The Department of Defense Education Activity shall not provide supplies and materials used in student activities which are not programmed as part of the standard course of instruction.

3.7.1. Appropriated funds may be used to support the Home-Away-From-Home Program's Enrichment Component Activities that meet the requirements of reference (d).

4. RESPONSIBILITIES

4.1. The Associate Director for Finance and Business Operations, under the authority, direction, and control of the Director, Department of Defense Education Activity, shall:

4.1.1. Establish policy and provide guidance for the use of appropriated funds in the Department of Defense Education Activity.

4.1.2. Assure compliance with provisions of this Regulation.

4.2. The Director, Domestic Dependent Elementary and Secondary Schools and Department of Defense Dependents Schools, Cuba; the Director, Department of Defense Dependents Schools, Europe; the Director, Department of Defense Dependents Schools, Pacific and Domestic Dependent Elementary and Secondary Schools, Guam, shall:

4.2.1 Assure compliance with the provisions of this Regulation.

4.2.2. Provide policy guidance to Area, district, and school staff on the implementation of the policies promulgated in this Regulation in a uniform manner.

5. EFFECTIVE DATE

This Regulation is effective immediately

Joseph D. Tafoya
Director

Enclosure - 1
E1. Costs not Chargeable to Appropriated Funds

E1. ENCLOSURE 1

COSTS NOT CHARGEABLE TO APPROPRIATED FUNDS

E1.1. Articles of clothing which are exclusively for the use of an individual student. Athletic, band, and cheerleader uniforms, which remain the property of the school, are properly chargeable to appropriated funds.

E1.2. Food and/or lodging for students other than dormitory students, except for funds made available for subsidizing the cost of school lunches.

E1.3. Daily student commuting for students residing outside of the designated commuting area of a DoDEA school, except for special education students.

E1.4. Student travel to/from a DoDEA or non-DoDDS seven-day dormitory which exceeds three round trips per year.

E1.5. Any special courses not normally supplied as part of the school curriculum by comparable tax-supported public schools in the United States, with the exception of host-nation cultural/language programs. (Co-curricular activity programs, however, are considered part of the school program in the United States and will be chargeable to appropriated funds, e.g., arts and crafts, science fairs, forensics, music, and student government).

E1.6. Entertainment, refreshments, decorations, or parties for DoDEA employees, students or visitors.

E1.7. Private tutoring except as authorized by references (b) and (c).

E1.8. Supplies, materials, fees, transportation, tickets, or other costs used in student activities which are not programmed as part of their standard course of instruction or not formally recognized as an extra-curricular activity.

E1.9. Overnight class trips.

E1.10. Parent/Teacher Association fees.

E1.11. Expenses of a personal nature such as graduation caps and gowns, photographs, senior class banquets, yearbook fees, class rings, etc.

E1.12. Field trips not normally supplied as part of the school curriculum by comparably tax supported public schools in the United States (e.g., weekend ski trips).

E1.13. Parent or student directed educational testing, including college entrance examinations.

E1.14. Individual membership fees for DoDEA employees or students in a society, association, or group of any nature.