

**GRADUATE CREDIT
COURSE GUIDELINES AND DESCRIPTION***

Course Title: Applying Technology – Lajes
Sponsoring Agency: DoDDS-Europe/Mediterranean District
Audience: Lajes Teachers
Semester Hours: 1.0
Course Dates: December 21-22 and January 11th
Course Meeting Times: December 21-22, 0800-1500; January 11, 1500-1700
Location: Lajes
Number of participants: 25
Tuition: \$55.00
Course Code: USD Course Code = 580AJ
Ashland University Course Code = 6270N2

Course Guidelines

A. Course Registration

To register for this course the participants must submit an online registration form located at <http://www.usd-online.org/DoDEA.aspx> (University of San Diego) or <http://www.ashland.edu/pds/sp-offerings.php> (Ashland University). **The registration deadline is December 31.**

B. Course Requirements

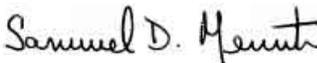
1. Read the professional literature prior to attending
 - [Adopt and Adapt](#)
 - [Media Smarts](#)
 - [The New Face of Learning](#)
 - Technology - Science Webs
2. Attend all sessions over a two-day period
3. Develop technology tools such as excel spreadsheets, publisher documents, outlook distribution lists, etc.
4. Develop lesson plan utilizing the ELMO, SMART Board, graphing calculator, in-focus, and various software packages
5. Experiment with newly learned technology in the classroom
6. Participate and share outcomes with Study Group

C. Course Description

This course is a hands-on course that allows teachers to utilize technology in their classroom. Teachers will develop classroom recordkeeping using technology skills and develop lesson plans that integrate technology into the curriculum.

D. Course Instructor

Eileen Kless



DoDDS-E Approving Official Signature for Course: _____
(Deputy Director or Education Division Chief or Superintendent or Assistant Superintendent)

Approving official will forward copies of this document to the following:

Dr. Jim Olivero (JLO0004@aol.com)
Gary Corn, Director (ashland@greatoaks.com)
Carol Czerw, Education Division Chief
Geri Tamsi (Gunther), DoDDS-E Webmaster
Requestor

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*Courses are for teaching professionals only and are generally limited. If the audience is not noted in the course description, please check with the instructor.